

APRIL BOARD MEETING AGENDA

KANKAKEE COUNTY SOIL & WATER CONSERVATION DISTRICT

Monday, April 8, 2024 at 7:30 AM

Reorganization of the Board –

- Directors Election of Officers
- Appointment of Associate Directors
- Restructure of Committees

Approval of Agenda

Public Comment

Consent Agenda

Secretary's Report

1. Minutes of March 11, 2024 Board Meeting
2. Minutes of March 19, 2024 Special Meeting

Treasurer's Report

3. Approve Time and Travel
4. Approve Financial Report
5. Bill Approval

Correspondence: None

FSA Report

NRCS Report

Unfinished Business:

- Partners for Conservation (PFC) Cost-Share Grants
- Recent & Future Education & Outreach Events
- Contract Work
- Sales
- Annual Plan of Work

New Business:

- CD Expiration

Reports – in addition to printed reports, if necessary

- Resource Conservationist – Crystal Sauder
- Administrative Coordinator – Linda Settle
- Grants & Special Projects – Emilie Watkins
- Intern – Jacob Hertz

For the Good of the Order

Adjournment

Date and time of next Board Meeting
May 13, 2024 at 7:30 AM

KANKAKEE COUNTY SOIL AND WATER CONSERVATION DISTRICT

Minutes April 8, 2024

The Kankakee County Soil and Water Conservation District held its regular monthly board meeting on Monday, April 8, 2024. Chairman Jeff O'Connor called the meeting to order at 7:30 AM. Present were Directors Jeff O'Connor, Jim Frogge, Alan Wissmiller and Ed Brown, Associate Directors John Settle and Cody Rollins, Resource Conservationist Crystal Sauder, Grants & Project Coordinator Emilie Watkins (by phone) and Administrative Coordinator Linda Settle. Absent were Director Larry Kirchner, Intern Jacob Hertz, Soil Conservationist Matt Raymond and District Conservationist Trenton Rader. Guest in attendance was Shannon Settle.

APPROVAL OF AGENDA: O'Connor made and Frogge seconded a motion to approve the agenda with the addition of the appointment of Associate Directors as the first item of business. Motion passed four to zero.

PUBLIC COMMENT: None

Appointment of Associate Directors: O'Connor made and Wissmiller seconded a motion to appoint John Settle and Cody Rollins as Associate Directors. Motion passed four to zero.

CONSENT AGENDA: O'Connor made and Brown seconded a motion to approve the consent agenda as presented. Motion passed four to zero.

SECRETARY'S REPORT:

Minutes of March 11, 2024 Board Meeting
Minutes of March 19, 2024 Board Meeting

TREASURER'S REPORT:

Approval of Time and Travel
Approval of Financial Report
Approval of Bills

CORRESPONDENCE: None

OLD BUSINESS:

PFC Cost Share – Sauder stated that cost-share applications are due April 15th. One well-sealing application and 5 strip-till and cover crop applicants totaling 14 applications have been received. FY23 PFC cost-share fields submitted to IDOA, waiting for payment authorizations.

Sauder stated that after sign-up deadline, applications will be ranked and a special committee meeting will be needed at the end of April to approve applications to be submitted to IDOA by May 1st.

Grants – Sauder stated that as of April 6th, four of the eight fields have the sensors installed for the Soil on Demand project. Installation will continue on April 11th and April 13th. A map of Kankakee County showed where the sensors are currently installed and the locations where they will be installed.

Education & Outreach – Sauder stated Julie Larsen with American Farmland Trust has asked if the District would be interested in doing a field day with Iroquois County SWCD and American Farmland Trust.

Contract Work - Watkins stated that she had had a zoom meeting with Kayla Yelverton on March 28th to discuss the contract for the Compeer Grant Web Developer. Kayla gave her input and made suggestions for restructuring the milestones to align with her web development process. Watkins stated she sent Kayla Wix manager access and Soil Scout API.

Sales – Sauder stated that there was a good turnout for the tree and fish sale. Tree pickup will be April 12th and fish pickup is April 26th.

FY25 APOW – Sauder stated that she and Watkins are finalizing the FY25 APW. She will bring it to the next board meeting for approval.

NEW BUSINESS:

CD Expiration – Sauder stated that one of the CD's expires April 19, 2024. She needed to know if the board wanted to re-enroll it. The second CD expires August 9, 2024. O'Connor made and Frogge seconded a motion to re-enroll the current CD and put an additional \$50,000 into a 3rd CD as long as the maturity dates are staggered. Motion passed four to zero.

REPORTS – in addition to printed reports, if necessary

RC Report – Nothing additional

AC Report – Nothing additional

Grant Writer – Watkins stated that she is looking at various grants for current and potential new projects.

Conservation Coordinator – Nothing additional.

DC Report – Nothing additional

FSA Report – Nothing additional

Committee Reports –

Good of the Order – Frogge reported on a meeting he and Sauder had attended with Senators Patrick Joyce and Tom Bennett. Discussion included the potential of moving forward with a project started by County Board Chairman Andy Wheeler to improve the Kankakee River.

The next regular District Board meeting will be held on May 13, 2024 at 7:30 AM.

Brown made and Frogge seconded a motion to adjourn. The motion passed four to zero. The meeting adjourned at 8:22 AM.